



NU Assignment Handler

What is it?

Online tool for administration of student assignment submission.

Potential to facilitate rapid provision of student feedback requiring student reflection.



NU Assignment Handler

Tool's features

- Publish assignment brief
- Online storage of draft work
- Online & paper based submission receipt
- Online & offline marking + feedback
- Feedback via Gradebook
- Students reflect on feedback + feed forward
- Individual or Group process



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Step 1: Create assignment

- Describe assignment
- Inform students of submission requirements
- Attach files
- Determine in individual or group assignment
- Identify online or office submission
- Determine timescale for availability to students
- Automate release of feedback & mark



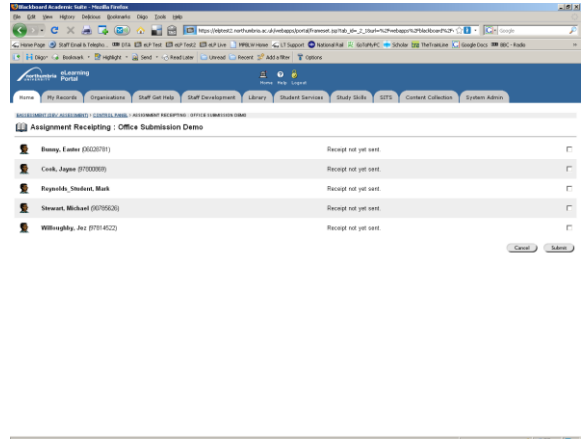
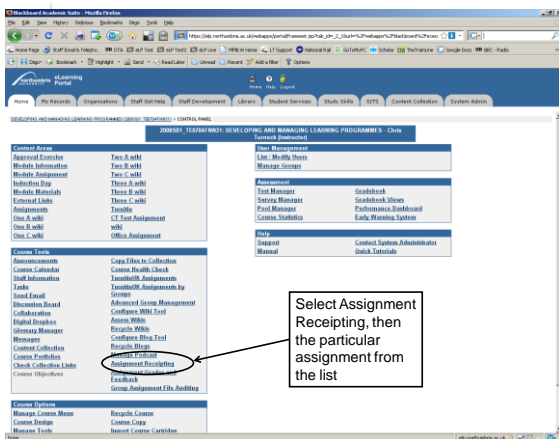
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Step 2: Draft storage facility

- Students can save draft assignment

Step 3: Assignment submission

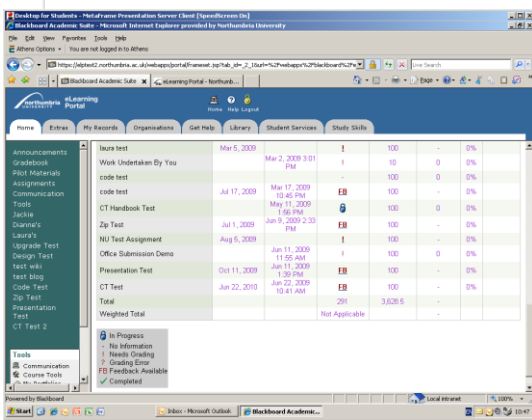
- Online or submission office
- Generation of receipting e-mail



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Step 4: Access assignments and generate feedback

- Select online assignments
- Download assignments and feedback spreadsheet
- Mark work – electronic / hard copy
- Create any additional feedback files
- Upload assignments, feedback and additional files
- Edit feedback & files via Gradebook

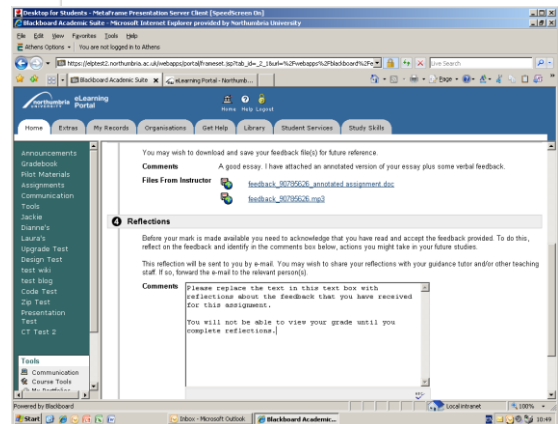


Assignment	Due Date	Start Date	End Date	Grade	Feedback	Weighted Total
Work Undertaken By You	Mar 2, 2009 3:01 PM			1	100	0%
code test				1	10	0%
code test					100	0%
code test					100	0%
CT Handbook Test	Jul 17, 2009 10:45 PM	May 11, 2009 1:06 PM		EB	100	0%
Zip Test	Jul 1, 2009 2:09:23 PM			EB	100	0%
NU Test Assignment	Aug 5, 2009			1	100	0%
Office Submission Demo	Jan 11, 2009 11:55 AM			1	100	0%
Presentation Test	Oct 11, 2009 1:20 PM	Jan 11, 2009 1:20 PM		EB	100	0%
CT Test	Jun 22, 2009 10:41 AM			EB	100	0%
Total				201	3,638.5	-
Weighted Total					Not Applicable	-

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Step 5: Students feedback

- Automated feedback release
- Students access feedback via Gradebook
- Students reflect on feedback
- Students can then access mark via Gradebook
- Students receive & 'own' feedback e-mail



You may wish to download and save your feedback file(s) for future reference.

Comments A good essay, I have attached an annotated version of your essay plus some verbal feedback.

Files From Instructor

- [feedback_2079562L_annotated_assignment.doc](#)
- [feedback_2079562L.mp3](#)

Reflections

Define your mark is made available you need to acknowledge that you have read and accept the feedback provided. To do this, reflect on the feedback and identify in the comments box below, actions you might take in your future studies.

This reflection will be sent to you by e-mail. You may wish to share your reflections with your guidance tutor and/or other teaching staff if so, forward the e-mail to the relevant person(s).

Comments [Please explain the text in this text box with reflection about the feedback that you have received for this assignment.]

You will not be able to view your grade until you complete reflections.]



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Issues:

- Student preparation for submission & reflection
- Office submission receipting
- Managing online submissions
 - Downloading & distribution
 - Printing
 - Moderation
- Uploading grade & feedback